

uaker Directed Continuing Care Retirement Community

A Quaker-Directed Continuing Care Retirement Community 500 E. Marylyn Ave. · State College, PA 16801 · 814-238-3322 · 800-253-4951 · Fax 814-238-2920 · www.foxdalevillage.org

Subject: Nondiscrimination Policy Statement

Equal Employment Opportunity

To: Foxdale Village Employees

From: Rich Lysle, CEO

An open and equitable personnel system will be established and maintained. Personnel policies, procedures and practices will be designed to prohibit discrimination on the basis of race, color, religious creed, disability, ancestry, national origin, age or sex.

Foxdale Village will provide equal employment opportunity to all qualified employees and applicants without regard to age, race, color, national origin, familial status, ancestry, gender, sexual orientation, religion, creed, veteran status, disability status, pregnancy, possession of a General Education Development Certificate as compared to a high school diploma, genetic information or any other bias prohibited by federal or state laws or local ordinance. This policy applies to all employment practices including recruitment, selection, placement, promotion, termination, transfer, layoff, compensation, training, benefits, and all other terms and conditions of employment.

Employment opportunities shall be provided for applicants with disabilities and reasonable accommodations(s) shall be made to meet the physical or mental limitations of qualified applicants or employees.

Any employee who believes they have been discriminated against may file a complaint of discrimination with any of the following:

Commonwealth of Pennsylvania Department of Human Services Bureau of Equal Opportunity Room 225, Health & Welfare Building PO Box 2675 Harrisburg, PA 17105

Philadelphia, PA 19106-9111

PA Human Relations Commission Harrisburg Regional Office 333 Market Street, 8th Floor Harrisburg, PA 17101

U.S. Department of Health and Human Services Office for Civil Rights Suite 372, Public Ledger Building 150 South Independence Mall West

500 E. Marylyn Ave. State College, PA 16801 (814) 238-3322

Foxdale Village, Director of Human Resources