# Implementation Plan for Reopening In Accordance with the Pennsylvania Department of Health's Interim Guidance for Skilled Nursing Facilities During COVID-19

This template is provided as a suggested tool for skilled nursing facilities to use in developing their Implementation Plan for reopening. This (or another version of an Implementation Plan) is to be posted on the facility's website (if the facility has a website) or available to all residents, families, advocates such as the Ombudsman and the Department upon request. This is NOT to be submitted to the Department.

FACILITY INFORMATION	
This section contains the name and location of the facility along with contact information for an individual designated by the facility. That individual does not have to be the Nursing Home Administrator but should be someone available to respond to questions regarding the Implementation Plan.	
1. FACILITY NAME	
Foxdale Village	
2. STREET ADDRESS	
500 East Marylyn Ave.	
3. CITY	4. ZIP CODE
State College	16801
5. NAME OF FACILITY CONTACT PERSON	6. PHONE NUMBER OF CONTACT PERSON
Meg Clouser	814-272-2101

# **DATE AND STEP OF REOPENING**

The facility will identify the date upon which all prerequisites will be met for reopening and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).

- 7. DATE THE FACILITY WILL ENTER REOPENING Updated November 3, 2020 with reopening plans
- 8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER REOPENING EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE)
- ☐ Step 1

The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the <u>June 8, 2020, Order of the Secretary of Health</u>)

Step 2

The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the <u>June 8, 2020, Order of the Secretary of Health</u>)

AND

Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing

9. HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11)

Νo

10. DATE THE FACILITY WAS SURVEYED BY THE DEPARTMENT OF HEALTH TO ENSURE THE FACILITY IS ADEQUATELY PREVENTING TRANSMISSION OF COVID-19

Click or tap to enter a date.

# STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to reopening).

11. DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN MAY 24, 2020 AND JULY 24, 2020) IN ACCORDANCE WITH THE JUNE 8, 2020, ORDER OF THE SECRETARY OF HEALTH

6/1/2020 to 6/12/2020

12. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITH 24 HOURS

Foxdale Village has established a partnerships with an approved Department of Health laboratorys Contamination Source Identification (CSI) in Huntington PA, to preform COVID-19 oral swab testing. Aegis Sciencies Corperation, and CVS pharmacy This partneship gives the facility the ability to administer COVID-19 diagnostic testing to all residents showing symptoms of COVID-19 within 24 hours. Foxdale Village has established a testing policy that outlines the protocols for testing of residents. Additionally Foxdale has begun to use Binox rapid antigen testing cards for in house testing of residents sent from the Centers for Medicare and Medicaid.

13. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK

With the laboratory partnerships and the Binox antigen cards, Foxdale Village has the supplies needed to test all resident and staff should the facility experience an outbreak. Foxdale Village has established testing procedures to meet the required guidance from the Department of Health for continued testing should a resident or staff member test positive for COVID-19.

14. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF

Foxdale Village will continue to preform symptom screening for staff upon the start of their shift and upon the end of their shift. Foxdale Village has completed baseline testing of all staff. Additionally Foxdale Village will complete testing of all staff including asymptomatic staff should the facility have a staff member or resident test positive for COVID-19. Foxdale Village will also perform COVID-19 testing on all staff during the pandemic following the required testing based on county positivity rates and follow the required frequency of testing.

15. DESCRIBE THE PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

Foxdale Village will perform testing on non essential staff and volunteers upon their planned return and continue to require them to complete symptom screening prior to entering the health center as well as follow the required guidance for hand hygiene, universal mask requirements, and social distancing.

16. DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED.

Residents that refuse or are unable to be tested will need to quarantine and remain in their private room for 14 days upon scheduled testing. Resident will continue to be symptom screened for COVID-19 daily during quarantine. Should resident show no signs or symptoms of COVID-19 after the 14 day quarantine they will be able to taken off quarantine and daily symptom screening will continue. Staff that decline or are unable to be tested for COVID-19 will be unable to work in the health center during the pandemic. Staff will work with the human resource department to address their individual needs.

### STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

17. DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH PA-HAN-509 PURSUANT TO SECITON 1 OF THE INTERIM GUIDANCE FOR SKILLED NURSING FACILITIES DURING COVID-19.

Foxdale Village will follow the recommended guidance and has established a policy on cohorting residents during the COVID-19 pandemic with the utilization of recommended cohorted color zone identification in accordance with PA-HAN-509. Foxdale Village has established a designated area to be utilized for residents with signs or symptoms of COVID-19, and/or residents that have been diagnosed with COVID-19. Once resident has met the criteria to transition out of the designated four private room area the interdisciplinary team will work to transition them to prior room or new room within a green zone when available.

18. DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)

Foxdale Village has established a dedicated room specifically for housing all Personal Protective Equipment that contains a 28 day supply that contains masks, gloves, gowns, N-95 masks, face shields, shoe covers, and goggles. Foxdale Village has established an inventory list and are utilizing burn rate calculation to establish routine re-order/restocking of needed items. In additional to the dedicated room for PPE, Foxdale has established par levels of PPE supply needed.

19. DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES

Foxdale Village continues to staff above regulatory minimums and has continued to maintain the established normal staffing patterns. Foxdale Village has developed a COVID-19 response team of dedicated nursing staff to care for any residents that have been diagnosised COVID-19. Foxdale has also established a staffing contingency plan consisting of four staffing response plans to COVID-19 in order to maintain required staffing levels.

20. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO A RED PHASE OF THE GOVERNOR'S REOPENING PLAN

Foxdale Village has included plans within required response plans for COVID-19 to follow should the facility need to halt all reopening plans. If the county reverts to a red phase of Governor's reopening plan Foxdale Village will discontinue any steps achieved within the reopening plan for the facility. As part of the plan Foxdale will go back to in room dining service, one on one activities, immediately discontinue outside visiting, and notify all residents and responsible parties.

# **SCREENING PROTOCOLS**

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus.

21. RESIDENTS

Residents are screened daily with an established symptom screening tool. Residents screen is completed in their private rooms. Nursing staff completing the screening to determine symptoms of COVID-19. Foxdale Village has an established a COVID-19 exposure tracking form that would be used for any residents that had possible exposure. If screening reveals possible virus resident will be put on isolation with transmition based precautions immediately. Foxdale will obtain a COVID-19 test and move resident to designated COVID-19 area if available. If area is full resident will continue to be maintained in their own private room until a room is available.

# **SCREENING PROTOCOLS**

### 22. STAFF

Staff are screened daily at the front entrance prior to starting their schedule shift and at the end of their shift. Staff are screened for COVID-19 symptoms, temperature and questions regarding potential exposure. If staff report any known exposure and about COVID-19 symptoms they are asked to leave immediately and Foxdale has designated staff that follow up with further investigation and any additional response needed.

23. HEALTHCARE PERSONNEL WHO ARE NOT STAFF

All healthcare personnel that are not Foxdale staff are screened upon entrance with the same screening as the internal staff.

24. NON-ESSENTIAL PERSONNEL

All non-essential personnel are screened upon entrance with the same screening as the healthcare personnel staff. They are also issued a daily wrist band as record of their screening. Non-essential personnel are asked to check out at the end of their visit.

25. VISITORS

All vistors are screened upon entrance with the same screening as the internal staff and issued a daily wrist band as record of their screening. Visitor are required to check out at the end of their visit. Visitors coming into the health center as compassionate care givers will also be required to complete COVID 19 as required by regulatory guidance.

26. VOLUNTEERS

Foxdale Village is not allowing outside volunteers at this time

# COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

27. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

Residents are dining in their individual neighborhood dining rooms. Neighborhoods are no larger then sixteen residents. Meals are served in the three separate neighborhood dining rooms at 7:30-9am, 11:30-1pm, and 5-6:30pm. Residents are able to enter into the dining room as they are ready.

28. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Dining room tables have been moved at least six feet apart to allow for social distancing. Tables have been reviewed to ensure six feet of social distancing is achievable if there is more then one resident at a table. All extra chairs have been removed to encourage residents to sit at the desired layout. Extra tables have been added to accommodate the social distancing requirements. Foxdale is also utilizing the neighborhood living rooms meal times to allow for social distancing.

29. DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

Tables, chairs and floors are cleaned after every meal. Residents are encouraged to wear their mask to and from the dining room and are washing hands with either soap and water or hand sanitize before and after the meal. Staff are using hand sanizter or washing their hands with soap and water upon arrival, and in-between assisting residents. Staff continue to wear masks at all times. Staff are wearing facemask when assisting residents dine. Staff utilize gloves as needed.

30. DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

Communal dining has been designated to be utilized in any neighborhood that is considered a green zone or yellow zone if all residents have been tested and continue to be tested for fourteen days with no positive COVID-19 results.

# **ACTIVITIES AND OUTINGS**

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

31. DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Residents are able to participate in small group activities within their neighborhoods and if their neighborhood is designated as a green zone. Activity staff program small group activities in all three neighborhoods. To offer programming activity staff are utilizing the neighborhood dining rooms, living rooms, and addition designated resident spaces such as family rooms, parlor, etc as appropriate. Residents are offered hand sanitizer upon entering communal spaces such as living rooms and are encouraged to wear their mask. Programs that have multiple touch points or game pieces are being accommodated by the use of additional supplies so individuals can have their own and items are being sanitized after program. Residents are also spread out in shared spaces to keep the required social distancing.

32. DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENT UNEXPOSED TO COVID-19)

Residents are able to participate in slightly larger group of ten or less residents during activities within their neighborhoods and if their neighborhood is designated as a green zone. Activity staff program small group activities in all three neighborhoods. To offer programming activity staff are utilizing the neighborhood dining rooms, living rooms, and addition designated resident spaces such as family rooms, parlor, etc as appropriate. Residents are offered hand sanitizer upon entering communal spaces such as living rooms and are encouraged to wear their mask. Programs that have multiple touch points or game pieces are being accommodated by the use of additional supplies so individuals can have their own and items are being sanitized after program. Residents are also spread out in shared spaces to keep the required social distancing.

33. DESCRIBE ACTIVITIES PLANNED FOR STEP 3

Step three will be the same as above but allow for as many residents as able while maintaining required social distancing guidance.

34. DESCRIBE OUTINGS PLANNED FOR STEP 3

Foxdale Village is not planning on participating or offering outings at this time

### NON-ESSENTIAL PERSONNEL

In Step 2, non-essential personnel <u>deemed necessary</u> by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*). In Step 3, <u>all</u> non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

### **NON-ESSENTIAL PERSONNEL**

35. DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

Foxdale Village will be allowing beautician services within the health center in designated neighborhood areas. These services have been determined by Foxdale Administration to be needed to support the residents overall wellbeing during the pandemic. Foxdale utilizes a total of three beauticians. Foxdale Village will allow for one beautician at a time to provide services to the health care residents. Foxdale Village will also allow for other non-essential personnel such as outside maintenance service providers to perform necessary maintenance if needed to maintain the safety and welfare of the residents. These tasks would include things that Foxdale staff are not able to complete, or services to maintain regulatory requirements.

36. DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

Foxdale Village will require all non essential providers to complete symptom screening upon entering the Facility at the front entrance. If non essential provider meets the requirements from the symptom screening they will be issued a wrist band for their visit. They will also be required to utilize hand sanitizer frequently, utilize a face mask that covers nose and mouth. Non essential providers will need to maintain social distancing at all times with the exception of the beauticians when performing hair services. Non-essential personnel should also follow their individual industries regulatory requirements such as the PA board of cosmetology.

37. DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Non-essential personnel will not be allowed into the health center within the yellow or red zones if Foxdale has a resident that has been exposed to COVID-19.

# **VISITATION PLAN**

For visitation to be permitted in Steps 2 and 3 of reopening (as described in Section 6 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*), the following requirements are established. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.

38. DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT

Foxdale Village will be utilizing outside visiting booths. Family members can schedule to visit Mondays through Fridays as follows: 9:30-10:15am, 10:15-11:00am, 11:00-11:45am, 1:15-2:00pm, 2:00-2:45pm, 2:45-3:30pm, 3:30-4:15pm. Each time frame allows for 30 minute visit at the beginning and 15 minutes for sanitation at the end.

39. DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR

Family members can schedule visits via SignUp Genius or by call the Life enrichment department. When the visitor arrives they will need to check in at the front entrance of the building. Foxdale staff will complete a symptom screening on the visitor. Foxdale Staff that work the front check in will have a list of who is visiting and when. If the visitor meets all the screening requirements they will then be given a map to follow to the location of the visiting booths. All visitors and residents will need to wear a mask during the visit.

40. DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT

Visitation areas will be sanitized between each visit by Foxdale Staff by wiping down all plexiglass and chairs used during visit. Additionally there is hand sanitizer for staff, family member, and resident to utilize before and after the visit.

### **VISITATION PLAN**

41. WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?

Foxdale is currently allowing up to two family member at a time to visit.

42. DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED

Foxdale has asked families to pick one time slot for visiting a week and staff will notify them if there are other available times once all families have the opportunity. Foxdale will also work with family members of resident that are celebrating major life milestones such as birthdays, anniversaries, etc. to accommodate and prioritize their visits.

43. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)

Foxdale has established a visitation policy that takes into account outdoor weather. Foxdale will cancel any outdoor visit should weather not permit for visiting such as extreme heat, cold, rain, snow, etc. Visitation booths have been place under cover. Residents will be escorted by staff members to the visitation booth areas for their safety. Additionally staff will monitor the visits to ensure the safety of the resident.

44. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE

Foxdale Village will not utilize outside visitation during severe weather. Foxdale will continue to utilize existing technology to help residents and visitors connect via phone, FaceTime, Skype, Zoom, and Google hangout

45. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS

Visitation booths and Visitor bench have been place to ensure six-foot social distancing can remain between the resident and their visitor. Additionally the visiting booths are made of plexiglass to help provide a physical barrier between the individuals. Staff will monitor the visitation to ensure compliance.

46. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE

Foxdale Village will be utilizing netral zone indoor spaces and continued plexiglass visitor booths for visitation space at this time

47. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS

The utilization of visitor booths and staff observation will be utilized to support COVID 19 recommended best practice guidance

48. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)

Foxdale Village will continue to help residents and families with in person visitiationa to support safety during visits

49. WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52

n/a

50. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

n/a

51. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

TEP 2

# **VISITATION PLAN**

n/a

52. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

n/a

53. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

n/a

54. FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S **ROOM** 

n/a

### **VOLUNTEERS**

In Step 2, volunteers are allowed only for the purpose of assisting with outdoor visitation protocols and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.

55. DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

We will not be utilizing Volunteers at this time

56. DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2

n/a

### **ATTESTATION**

The Nursing Home Administrator (NHA) is responsible for the accuracy of the Implementation Plan and the facility's adherence to it. Upon completion of blocks 1-57, the Implementation Plan should be printed and the signature and date affixed by the NHA in block 58.

57. NAME OF NURSING HOME ADMINISTRATOR

Margaret E. Clouser

## 58. ATTESTATION

I attest that the information provided in this Implementation Plan is an accurate representation of the facts and that this facility will adhere to the Implementation Plan as written. I further attest that the county in which this facility is located is in a Yellow or Green phase per the Governor's Reopening Plan. This Implementation Plan will be posted on our website (if one exists) or made available to all residents, families, advocates such as the Ombudsman and the Department upon request. This facility will progress to the next step of reopening only when the criteria is met as described in the Interim Guidance for Skilled Nursing Facilities During COVID-19. If at any point during reopening the facility fails to meet the criteria for reopening, I will ensure the facility ceases reopening immediately. Further, if at any point during reopening this facility is operating under a contingency staffing plan, I will ensure the facility ceases reopening immediately.

SIGNATURE OF NURSING HOME ADMINISTRATOR

DATE